



### **Manager - Climate Change**

Jeff Skoll launched the Skoll Global Threats Fund in 2009 to tackle the world's most pressing issues. With Dr. Larry Brilliant as President, the Skoll Global Threats Fund has a mandate to drive large-scale global change on the most critical issues facing mankind. The new organization will identify and support innovative high-impact initiatives to combat climate change, water scarcity, pandemics, nuclear proliferation and Middle East conflict. The Skoll Global Threats Fund has headquarters in San Francisco, California.

### **Position Description**

The Manager - Climate Change will be the content specialist for the Skoll Global Threats Fund on climate change, one of the Fund's five "global threats." She/he will help shape and manage the Fund's strategy, networks, grantmaking, and policy approaches to climate change. She/he will also be interested in how the challenges and opportunities of Climate Change diverge and converge with the other global threats that the fund has identified and how we, as a society, can more effectively tackle the complex common challenges they present. She/he will share our belief that emerging and existing global threats share common challenges in areas like risk management, risk communications, policy making on issues of low probability/high consequence, leadership and governance. This position will work closely with the Chief Scientist, the VP for Alliances/Partnership and the Director of Policy and Communications. This is a full-time, exempt position.

### **Primary Duties & Responsibilities**

- Serve as the Fund's primary content specialist on climate change.
- Build and maintain a world class network of relationships with key players in the climate arena (NGOs, philanthropic, government, private sector).
- Follow and assess key developments in climate change and climate science.
- Follow and assess legislative and regulatory developments in the climate sphere, both at the US level and internationally.
- Provide input to the Fund's strategic planning process and shape the climate components of the Fund's high level goals.
- Research grantmaking opportunities in the climate sphere; conduct due diligence and make grant recommendations; manage grant relationships; assess impact.
- Represent the Fund at climate change meetings.
- Contribute to internal and key constituent communications on climate change.
- Help shape and manage Fund-supported public campaigns around climate change.
- Coordinate Foundation founder, CEO and board interactions having to do with climate change.
- Help drive organizational efficiencies, impact and overall improvements.

### **Knowledge, skills, and assets**

- 5+ years working on climate change issues.
- Ability to translate from strategic imperatives to tactical realities.
- Strong personal networks in the climate change arena.
- Understanding of policy environment around climate change and literacy on key climate science issues.

- Experience in making, managing and measuring grants is preferred.
- Excellent interpersonal skills; desire and ability to work in a collaborative team environment
- Excellent verbal and written communications skills. Comfortable expressing opinions in a setting that encourages a vibrant exchange of ideas.
- Self-starter with the desire and proven ability to work in a start-up organization with an intense, results-oriented environment.
- A strongly developed sense of integrity, humility and discretion.
- Available for international travel.

**Education and Experience**

An advanced degree in a relevant subject is required. At least five years of progressively responsible experience in a government, multilateral agency, corporate, or social sector environment. Experience managing strategic and operational relationships with external partners.

**Compensation**

A competitive compensation package will be commensurate with background.

**Applicants**

Send a cover letter and resume to: [mskarenrea@gmail.com](mailto:mskarenrea@gmail.com). Please specify Manager, Climate Change in the message subject line. We will contact qualified applicants. In your cover letter please tell us how your specific experiences and accomplishments address our needs and mission.